

Arts and Sciences Senate
December 11, 2000
Agenda

1. Report of Dean of Arts and Sciences - Paul Armstrong
2. Revised recommendations on Faculty Rights, Responsibilities and Retirements - Hugh J. Silverman (see attached)
3. Academic Judiciary Committee
 - a. item 1 from AJRC report in October (Fred Walter)
 - b. the postponed discussion - with Nancy Franklin
4. Other old business
5. Other new business

Arts and Sciences Senate
Minutes of the 11/20/00 Meeting

The Arts and Sciences Senate met on Monday 20 November 2000 at 3:30 PM in the Javits room of the Melville Library. The meeting was chaired by the Vice-President, J. Kuchner, in the absence of the President, A. Tyree.

I. The minutes of the 10/23/00 meeting were approved after the correction of a typographical error (in section III, paragraph 2 "dishonest" should read "dishonesty").

Ia. The agenda was modified. Item 3, Peer Education Guidelines, was incorporated into item 2. Discussion of the Transfer of Credit Policy was added under item 2. Item 5 was deferred. The modified agenda was approved.

II. R. Cerrato presented the report of the Curriculum Committee. The report was approved unanimously.

The guidelines for Peer Education Courses were approved.

The proposed revision of the Transfer of Credit Policy was approved. The main goal of the revision is to change a policy that waived DEC requirements for all transfers from SUNY or CUNY schools with AA/AS degrees. The new policy specifies that transferred courses will be evaluated individually toward appropriate DEC categories. It was noted that while the new policy will require more effort to evaluate the background of incoming transfer students, no objections were raised by Admissions, which processes the transfer credit.

III. Peer education guidelines were discussed and approved under item II.

IV. H. Silverman presented the report of the ad hoc Committee on Faculty Rights, Responsibilities, and Retirements. Numerous suggestions were offered concerning specific language and terminology. The Committee was asked to group similar types of appointment (specifying which involve voting rights). The Committee was directed to clarify the relationship of the proposed job titles to those employed by the Research Foundation and other units on campus. The Committee was asked to include definitions for the Research and Visiting Professor positions.

Some title descriptions are far more specific than others. It was noted that the specificity of the proposed "Affiliated Faculty" position with respect to voting rights might make some departments reluctant to employ such positions. It was recognized that there is a conflict between the desire to enforce consistency across the various departments, and the necessity of

each department to retain flexibility. It was suggested that departments would need to decide whether to grant voting rights, but that titles should be consistent for faculty who hold cross-departmental appointments so that the titles have the same meaning and are consistent across departments.

A vote on this report was deferred until December 11 to give the Committee time to revise its recommendations.

V. This item was deferred.

VI. The proposal for the Department of Asian and Asian American Studies was presented to the Senate. This proposal has been approved by CAPRA, and consideration by the Arts and Sciences Senate is needed prior to consideration by the University Senate. A number of members of the Planning Committee, chaired by M. Schneider, were present.

E. Waters remarked that the proposal was well organized, and would be a useful model for others seeking to propose new programs. The Senate concurred that this was a well-structured document, and applauded the Planning Committee.

N. Goodman complained that the required resources were not all itemized. Members of the Committee responded that the required faculty lines, space needs, and staffing needs were itemized. However, the required library resources and TA needs were not stated. It was stated that the Provost had not told CAPRA what would be available in these areas. The Planning Committee and the Provost are in agreement on other areas. It was asked whether the Planning Committee had requested what they felt they needed to start a viable department, or whether they requested what the Administration would provide.

The full Senate approved the proposal of the Planning Committee for a Department of Asian and Asian American Studies, subject to the clarification of the role of the Asian Studies Institute, and the clarification of the needed library and TA resources. This qualified approval will be transmitted to the University Senate.

VII. Due to the lateness of the hour and the paucity of Senators, the AJC was not asked to make a statement on progress towards writing Guidelines. A full discussion of the ad hoc Review Committee report will be held next month.

VIII. There was no other old Business.

IX. There was no other new Business.

The senate adjourned at 5:03 PM

Submitted 29 November 2000

Revised 20 November 2000

F.M. Walter

Secretary

PROPOSED GUIDELINES FOR ACADEMIC APPOINTMENTS: CROSS-DEPARTMENTAL, SPECIAL DESIGNATION, AND NON-SALARIED APPOINTMENTS

[NOTE: The following proposed guidelines for designations of faculty and non-salaried courtesy appointments are intended to establish consistency across departments and schools at Stony Brook. They are offered for review by the Arts and Sciences Senate upon the recommendation of its ad hoc Committee on Faculty Rights, Responsibilities and Retirements. If approved by the Arts and Sciences Senate, they can be presented to the Provost (for consultation with the relevant Deans) and to the University President for review and approval.]

I. CROSS-DEPARTMENTAL APPOINTMENTS:

Dual Appointment

A Dual Appointment confers full faculty standing upon the appointee equally in both appointed departments or schools. The dual appointee enjoys all the privileges and incurs all the responsibilities in each department or school of a normal faculty member in either. It is normally expected that the workload of the joint appointee will be equally divided between the two departments or schools. The dual appointee has full voting rights in both departments and participates in promotion and tenure reviews in both departments or schools (in accordance with the policies of the appropriate Senate Promotion and Tenure Committees).

In the case of a dual appointment all personnel actions including tenure review, promotions and leaves must be processed in the normal manner by both departments or schools.

A Dual Appointment is made by the President upon the recommendation of the Provost who, in turn, bases his or her recommendation upon the recommendations of the departments involved and the appropriate Vice President or Dean. If the proposed Dual Appointment involves a completely new appointment, the appointment must conform to the Policies of the Board of Trustees and applicable local campus policies, including standard Senate Promotion and Tenure Committee reviews.

In the case of a Dual Appointment, the faculty line will be fiscally divided between both departments.

Joint Appointment

A Joint Appointment grants faculty status to a faculty member of another department for the purposes of giving him or her formal standing in the second department and of allowing him or her to assume instructional responsibilities in that department. The Joint Appointee's primary department will be responsible for the appointee's line, salary recommendations, and any promotion and tenure reviews.

The Joint Appointee will have full voting rights in the secondary department, including voting on promotion and tenure files in accordance with the policies of the appropriate Senate Promotion and Tenure Committee and voting on the departmental recommendation for Department Chair. The Joint Appointee will teach in the secondary department at least one half of the normal teaching expectations (or the equivalent) of a regular appointment in that department.

A Joint Appointment is made by the Provost upon the recommendation of the appropriate Dean(s) and Chairs of the departments involved. [Existing joint appointments will be recognized according to the conditions stated herewith].

Affiliated Faculty

A Title of Affiliation (a secondary title of designation) grants more limited faculty status to a member of another department for the purpose of giving him or her formal standing in the secondary department and of allowing him or her the freedom to assume instructional, service, and other collaborative responsibilities in the secondary department.

Affiliated faculty will participate in faculty meetings when invited to do so by the department and will have voting rights when so determined by departmental by-laws. Voting rights may be limited to a particular departmental graduate or undergraduate program with which the faculty member is affiliated. Affiliated faculty will not vote on promotion and tenure files in the secondary department.

II. SPECIAL DESIGNATION APPOINTMENTS

Visiting Professor

The title of Visiting Professor shall designate a salaried non-tenured appointment for a specified term reserved typically for faculty from another institution teaching for a limited period of time. Visiting Professors will not participate in departmental meetings or have any voting rights in departmental or personnel matters.

In exceptional cases, the title of Distinguished Visiting Professor (as a local title) shall designate a Visiting Professor whose accomplishments and reputation merit the extraordinary title of special distinction.

Lecturer and Senior Lecturer

The Policies of the Board of Trustees limit the title of Lecturer to one to three year renewable non-tenured appointments. Such appointments may be either full-time or part-time appointments. Full-time Lecturers shall be regarded as full-time members of a department or school with all the corresponding rights and responsibilities, including voting on all matters except those that concern tenure and promotion.

The title of Senior Lecturer will be established as a local title to recognize full-time non-tenure track faculty who have significant teaching experience and expertise. Appointment or promotion to this title will require review by the Department Chair in consultation with the department faculty, endorsement by the Dean, and approval of the Provost. The Senate will decide whether such promotions must also be reviewed by its Tenure and Promotion Committee.

III. NON-SALARIED APPOINTMENTS

Adjunct Appointments

An Adjunct Appointment confers limited, non-salaried, voluntary faculty standing in a department or school on an appointee who does not otherwise enjoy faculty standing on the campus. Normally such appointments will be made as temporary appointments with an indefinite term and may be terminated at any time upon the request of the appointee or the appointed department or school. An adjunct appointment may be granted concurrently in more than one department or school. An adjunct appointment may teach one or more courses on an ad hoc basis in a department or school. An adjunct appointment would not be a full-time appointment and would not carry voting rights in the department or school.

An Adjunct Appointment is made by the Dean upon the recommendation of the Department Chair. An adjunct appointee may be confirmed upon the recommendation of the department or

school to the Dean without the necessity for review by a faculty Senate Promotion and Tenure Committee.

Research Associate/Visiting Scholar

Research Associate and Visiting Scholar appointments are non-salaried courtesy appointments for visitors to grant them access to departmental and University facilities. Such appointments may be made by the Department Chair and do not require any other approvals. Research Associate appointments are typically for visitors with post-doctoral status or the equivalent. Visiting Scholars are typically for visitors who have not achieved post-doctoral status. Research Associates and Visiting Scholars would not participate in faculty meetings or have any voting rights in a department.

NOTE: The above Academic titles are separate from standard Professor, Associate Professor, and Assistant Professor titles and from Research Foundation titles, such as Research Professor, Research Associate Professor, and Research Assistant Professor.

